

**DATE:** December 5, 2019**FILE:** 6430-01**TO:** Chair and Directors  
Electoral Areas Services CommitteeSupported by Russell Dyson  
Chief Administrative Officer**FROM:** Russell Dyson  
Chief Administrative Officer*R. Dyson***RE: Strategic Planning – Electoral Areas**

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**Purpose**

To describe the strategic priority items for the electoral areas services.

**Recommendation from the Chief Administrative Officer:**

THAT the key projects noted in Appendix A to the staff report dated December 5, 2019 be included in the CVRD strategic plan to represent the electoral areas core service in preparation of the 2020 – 2024 financial plan.

**Executive Summary**

The Comox Valley Regional District (CVRD) Board undertook a strategic planning session in October 2019 that developed strategic drivers for the corporation, through which services are delivered. The session also identified initiatives for the CVRD's core services. The CVRD's website (<https://www.comoxvalleyrd.ca/about/about-cvrd/strategic-priorities>) includes links to the October 2019 report and describes how the Board's vision is being implemented across the CVRD's activities.

Presented in Appendix A to this report is a focus on the outcomes and initiatives associated with electoral areas services. Staff understand from previous discussions that those outcomes and initiatives are important to the electoral area directors. Staff will also present to the electoral area directors a more fulsome description of the initiatives during the 2020-2024 financial planning process, beginning in January 2020. This will include consideration of the relative costs, resource requirements and practical timelines.

Of the key projects listed in Appendix A, it is important to note that several require further definition and alignment with resources and other priorities, agricultural planning and regional parks to name two. Also, for context, the costs and public engagement columns in Appendix A are meant to illustrate relative values for a comparison, rather than absolute figures.

The Electoral Areas Services Committee is encouraged to support the staff recommendation, with further discussions on a project-by-project basis to occur during financial plan discussions in early 2020. Alternatively, the Electoral Areas Services Committee could add projects to or remove projects from the list to provide further direction and clarity to staff.

Prepared by:

***J. Warren***James Warren  
General Manager of Corporate  
Services

## Appendix A

Initiatives (Proposed for 2020-2024 budget)				
Key Projects	Strategic Drivers	Costs	Public Engagement	Timing
1. Rural roadside garbage, recycling and organics collection – public engagement	<b>C</b>	\$	✓ ✓ ✓	<b>2020</b>
2. Septic regulation / education	<b>F, C, P</b>	\$	✓ ✓	<b>Ongoing</b>
3. Air quality (in rural areas)	<b>C, P, I</b>	\$	✓	<b>2021</b>
4. Agricultural planning (OCP updates – follows RGS review)	<b>C, P</b>			<b>2023</b>
5. Regional parks *	<b>F, P</b>	\$	✓ ✓	<b>2022</b>
6. OCP updates: Cannabis policies	<b>F, P</b>	\$	✓ ✓	<b>2020</b>
7. OCP updates: Saratoga settlement node	<b>F, P</b>	\$\$	✓ ✓	<b>2020-21</b>
8. Parks: Seal Bay Signage	<b>F, P, I</b>	\$	✓	<b>2020</b>
9. OCP updates: Development permit revisions	<b>F, C</b>	\$	✓ ✓	<b>2020</b>
* - depends on partner collaboration and advocacy with partners is encouraged Strategic Drivers: F = fiscal responsibility; C = climate crisis; P = community partnerships; I = Indigenous relations				



### Core Service: Electoral Area Services

CVRD delivers local government and services to electoral areas (street lighting, planning, grants-in-aid, fire protection, building inspection, bylaw compliance, water distribution, Islands-based services, parks, heritage conservation, community hall supports, and more)

Electoral area directors advocate for services with the CVRD itself, senior government and other stakeholders

#### Key service outcomes:

- ✓ Local government for rural areas
- ✓ Advocating for equitable and appropriate service delivery
- ✓ Infrastructure and community resiliency
- ✓ Responding to and partnering with community groups and residents